



# Hatfield Oak International

**FORM 141A**  
**MAIL FORWARDING SERVICE**  
Rev. 061-HCLF-TM

My Client Number is:  (leave blank if you do not have a Client Number)

Entity Name:

Announcements should go to (select ONLY one):

Back Office

Fax  > No.

E-Mail  > Address

Phone  > No.

Forwarded mail shall be sent to:

Name

Please use Courier when forwarding

Full Address (P.O. Box NOT accepted if you are to use Courier)

[Select ONE in each column]

Private Letters

Business Letters

Packages

DM/Add/PR

Announce and await instructions

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Announce and continue

Continue without announcing

[Select ONE in each column]

Private Letters

Business Letters

Packages

DM/Add/PR

Open, Scan to E-MAIL

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Open, Scan to BACK OFFICE

Open, Send by FAX

SEND - Re-packed from HOI

SEND - As is

STORE in Panama

Throw Away

Date

Client's Signature

All given information is considered confidential. Hatfield Corporate Law Firm, Hatfield Oak International, and any other involved affiliated companies will handle the information according to strict internal regulations and Panamanian Law. The Companies complies with the international KYC (Know-Your-Client) regulations and will reveal information if the client or its entities are proven in the Courts of Panama to be involved in illegal activities like trades of arms and/or narcotic substances, terrorist acts and financial crimes.

Internal use ONLY

Received Date

Due Diligence Completed

Compliance Officer

Archive

File Ref.